

WYOMING COUNTY BAC BOARD MEETING MINUTES

The WCBAC Board of Directors met on April 8, 2021 at 3:00 p.m. via Zoom Meeting

Due to the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, the Wyoming County Business Assistance Board Meeting was held electronically via Zoom Meeting instead of a public meeting open for the public to attend in person. Members of the public could listen to and view the Board meeting at the Wyoming County IDA's You-tube channel.

1. Roll call to establish quorum

Chairman Dadd, called the meeting to order at 4:08 p.m., in attendance were: Mark Dadd, Chairman; A. Douglas Berwanger, Vice-Chairman; Rebecca Ryan, Treasurer; E. Joseph Gozelski, Director; James Rutowski, Director; James Pierce, Executive Director; Robin Marschilok, Director of Operations; Jennifer Tyczka, Program Manager; and Kevin Zanner, Hurwitz & Fine, Agency Counsel.

Absent: Thomas McCormick, Secretary, Scott Gardner, Economic Development Specialist

2. Administrative

A. Review/approve minutes from March 11, 2021 Board Meeting

The minutes from the March 11, 2021 Board Meeting were reviewed. A motion was made to accept the minutes by D. Berwanger. The motion was seconded by J. Gozelski and unanimously carried.

B. Review and approve Financial Statement March 2021

R. Marschilok presented the financial report from March 2021. After review the Board approved the financial report on a motion made by R. Ryan. The motion was seconded by D. Berwanger and unanimously carried.

C. 2020 audit presentation by Nicole Ryan from Freed Maxick- Board approval requested

N. Ryan presented the combined audit reports at the WCIDA Board Meeting proceeding the WCBAC Board Meeting. The Board approved the WCBAC Audit Report as presented by N. Ryan on a motion made by J. Rutowski. The motion was seconded by R. Ryan and unanimously carried.

3. Discussion Items

A. Application to The Office of Home and Community Renewal for a Micro Enterprise Grant. Authorization request is needed to execute a sub-recipient

agreement with Wyoming County (the applicant) for implementation of the grant by the WCBAC if the grant is approved.

Pierce explained that the Wyoming County Board of Supervisors will be acting on a resolution to submit a Micro Enterprise Grant request to the NYS Home and Community Renewal. It will be a \$300,000 small business grant program offered to small businesses with less than 5 employees with low to moderate income owners or jobs offered to people with low to moderate income. Grant amounts of \$10,000-20,000 will be offered with half of the funds being offered to start-ups and half to existing businesses. The main focus will on agribusinesses and the recreation tourism and hospitality industry which was hardest hit by the pandemic. The County Board of Supervisors will be holding a public hearing at its meeting on April 13th and will also be authorizing the signing of a sub-recipient agreement for the administration of the grant with the WCBAC if awarded. Sicherman and Company will be completing the application, the WCBAC is paying for it and it should be submitted in May. Pierce asked the Board for Authorization to sign a sub-recipient agreement with the County if the grant is approved. The Board agreed on a motion made by J. Gozelski. The motion was seconded by J. Rutowski and unanimously carried.

B. The Arcade & Attica Railroad is considering a request for a grant anticipation note for safety improvements at the crossing on Rt. 98 in Java.

J. Pierce presented to the Board a request from the A&A Railroad for a grant anticipation note in the amount of \$490,000. The Railroad has been awarded a reimbursable federal grant to cover costs of repairs to the safety gate in the Town of Java near the Route 77 & Route 98 intersection. As with the previous grant anticipation note, it will be secured by the grant agreement and paid back when funds are received from the federal government. The WCBAC will not charge the A&A for legal costs. The project will probably not be completed until the fall and Pierce noted that if approved the WCBAC support will be contingent on the receipt of the complete and fully executed application. The Board moved to approve of the request on a motion made by R. Ryan. The motion was seconded by J. Gozelski, D. Berwanger abstained from vote and the motion was carried.

4. Other Business - None

5. Next Meeting – The next meeting of the WCBAC Board is scheduled for May 13, 2021 immediately following the WCIDA Board Meeting.

6. Adjournment

The meeting was adjourned at 4:29 p.m. on motion by J. Rutowski. The motion was seconded by R. Ryan and unanimously carried.

Minutes prepared by: R. Marschilok