

**FINANCE/AUDIT COMMITTEE MEETING**  
**of the**  
**WYOMING COUNTY BUSINESS CENTER BOARD**

Monday April 21, 2021 @ 3:00 p.m. (following Governance Committee Meeting) via Zoom Meetings

**MINUTES**

Due to the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, the Wyoming County Business Assistance Board Meeting was held electronically via Zoom Meeting instead of a public meeting open for the public to attend in person. Members of the public could listen to and view the Board meeting at the Wyoming County IDA's You-tube channel

Chairman Fish called the meeting to order at 3:08 p.m.

**1. Roll call**

In attendance were: Present were: James Pierce, President/CEO; Rick Fish, Chairman; Dan Leuer, Secretary; Jeremy Satchell, Treasurer; Jim Brick, Director; Robin Marschilok and Jennifer Tyczka, Wyoming County IDA; and Kevin Zanner, Agency Counsel.

Absent: Sam Gullo, Vice-Chair

**2. Administrative**

**A. Review and Approve Finance and Audit Committee Minutes form March 16, 2020**

After review the Board moved to approve the Minutes from the March 16, 2020 Committee Meeting on a motion made by J. Satchell. The motion was seconded by J. Brick and unanimously carried.

**3. Recommendations to the Board**

**A. Review/Recommend preliminary budget for 2021**

After review and discussion of the preliminary 2021 Budget, the Committee agreed to recommend to the Full Board the approval and re-adoption of the 2021 Budget as presented on a motion made by J. Brick. The motion was seconded by D. Leuer and unanimously approved.

**B. Review/re-adopt Finance/Audit Policies**

**1. Investment Policy – re-adopt**

The Committee moved to recommend to the Full Board the re-adoption of the Investment Policy on a motion made by D. Leuer seconded by J. Satchell and unanimously approved.

**4. Adjourn Finance/Audit Committee Meeting**

Having no further items to discuss the Committee adjourned at 3:11 p.m. on a motion made by D. Leuer, seconded by J. Satchell and unanimously approved.

Minutes prepared by Robin Marschilok