



GOVERNANCE COMMITTEE MEETING of the WYOMING COUNTY BAC BOARD

Thursday September 10, 2020 @ 1:00 p.m. Attica Hotel 28 Exchange Street, Attica, NY

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order Members of the public may listen to and view the Board meeting by clicking the following link:

https://www.youtube.com/watch?v=L_aDDV7jqc0

MINUTES

Chairman Dadd called the Governance Committee Meeting to order at 2:05 p.m.

1. Roll call

In attendance were: Mark Dadd, Chairman; A. D. Berwanger, Vice-Chairman; Rebecca Ryan, Treasurer; E. Joseph Gozelski, Director; James Hardie, Director; Thomas McCormick, Director; James Pierce, Executive Director; Robin Marschilok, Director of Operations; Jennifer Tyczka, Program Manager; William Daly, Special Projects Coordinator and Kevin Zanner, Agency Counsel.

2. Review and Approve Minutes

The Committee reviewed and approved the minutes from the September 12, 2019 Governance Committee Meeting on a motion made by J. Hardie. The motion was seconded by T. McCormick and unanimously carried.

3. Recommendations to the Board

A. Appointment of Governance Committee Members

The Governance Committee agreed to recommend to the WCBAC full Board the appointment of all members of the WCBAC Board to the Governance Committee on a motion made by J. Gozelski. The motion was seconded by D. Berwanger and unanimously approved.

B. Appointment of Finance and Audit Committee Members

The Governance Committee agreed to recommend to the WCBAC full Board the appointment of all members of the WCBAC Board to the Finance and Audit Committee on a motion made by R. Ryan. The motion was seconded by D. Berwanger and unanimously approved.

C. Appointment of Officers to the WCBAC Board – Recommend Slate of Officers for the Board

The Committee agreed to recommend to the WCBAC full Board the appointment of the following slate of officers to the WCBAC Board: Mark Dadd, Chairman; A. D. Berwanger, Vice-Chair; Thomas McCormick, Secretary; and Rebecca Ryan, Treasurer on a motion made by J. Gozelski. The motion was seconded by T.

McCormick and unanimously approved.

D. Review, Adopt and Re-adopt Governance Policies and Charter

1. Procurement Policy
The Committee moved to recommend to the Full Board the re-adoption of the Procurement Policy on a motion made by T. McCormick, seconded by J. Hardie and unanimously approved.
2. Acquisition of Real Property Policy
The Committee moved to recommend to the full Board the re-adoption of the Acquisition of Real Property Policy on a motion made by T. McCormick, seconded by J. Hardie and unanimously approved.
3. Disposition of Real Property Guidelines
The Committee moved to recommend to the full Board the re-adoption of the Disposition of Real Property Guidelines on a motion made by T. McCormick, seconded by J. Hardie and unanimously approved.
4. Policy for Receipts of Accounting, Internal Controls and Auditing Complaints
The Committee moved to recommend to the full Board the re-adoption of the Policy for Receipts of Accounting, Internal Controls and Auditing Complaints on a motion made by T. McCormick, seconded by J. Hardie and unanimously approved.
5. Conflict of Interest Policy- Re-adopt Policy
The Committee moved to recommend to the full Board the re-adoption of the Conflict of Interest Policy on a motion made by T. McCormick, seconded by J. Hardie and unanimously approved.
6. Governance Committee Charter- Re- adopt Charter
The Committee moved to recommend to the full Board the re-adoption of the Governance Committee Charter on a motion made by T. McCormick, seconded by J. Hardie and unanimously approved.

4. Adjourn Governance Committee Meeting

Having no further items to discuss the Committee adjourned at 2:09 p.m. on a motion made by R. Ryan, seconded by D. Berwanger and unanimously approved.

Minutes prepared by Robin Marschilok